



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 111

Series of 2023

AN ORDER CREATING THE MUNICIPAL ASSESSMENT AND TRANSITION TEAM (MATT) IN CONNECTION WITH THE SYNCHRONIZED BARANGAY AND SANGGUNIANG KABATAAN ELECTIONS

WHEREAS, Republic Act No. 11935 provides for the postponement of the December 2022 Barangay and Sangguniang Kabataan Elections and amendment of Republic Act No. 9164, as amended;

WHEREAS, Section 1 of the said Act provides that the Synchronized Barangay and Sangguniang Kabataan Elections shall be held on the last Monday of October 2023;

WHEREAS, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2023-047 dated March 21, 2023, on the conduct of Inventory and Turnover of all Barangay and Sangguniang Kabataan (SK) Properties, Financial Records, Documents (PFRDs) and Money Accountabilities by all Incumbent Barangay and SK Officials;

WHEREAS, the said Circular mandates all City/Municipal Mayors to create the City/Municipal Assessment and Transition Team (C/MATT) through the issuance of an Executive Order;

WHEREAS, the creation of Municipal Assessment and Transition Team is necessary to ensure the conduct of initial and final inventory, turnover of all Barangay/ SK PFRDs and money accountabilities and an orderly and smooth transition of governance to the newly elected or reelected incoming Barangay and SK Officials;

NOW THEREFORE, I, MARY CLARE JUDITH PHYLLIS JOSE-QUIAMBAO, Municipal Mayor of the Municipality of Bayambang, Province of Pangasinan, by virtue of the powers vested in me b law, **do hereby order creation of the *Municipal Assessment and Transition Team***, with the following provisions:

SECTION I. COMPOSITION:

The MATT shall be composed of the following:

"Baley ko, Pawilen ko, Aroen ko, tan Tulungan ko"



THE LONGEST BARBEQUE
8.016 KILOMETERS
April 4, 2014
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE
50.23M
April 5, 2019
St. Vincent Ferrer Prayer Park
Barangay Bani, Bayambang
Pangasinan, Philippines

OFFICE OF THE MAYOR
Municipal Hall, Roxas St. Zone II,
Bayambang, 2423 Pangasinan
(075) 633-1000 Loc. 100

Chairperson : **MR. FLEXNER M. DE VERA**
OIC-Municipal Accountant

Co-Chair : **MRS. JOHANNA T. MONTOYA**
MLGOO

Vice Chairperson : **MRS. LUISITA DANAN**
Municipal Treasurer

Members : **MR. PETER B CARAGAN**
Municipal Budget Officer

MR. JOHNSON ABALOS
LYDO

BAYAMBANG CENTRAL SCHOOL, SSLG
LYDC Member

BAYAMBANG NATIONAL HIGH SCHOOL, SSLG
LYDC Member

SAMMUEL L. CAMORONGAN, JR.
LGBTQ President

MR. ROMYL JUNIO
KKSBF

PTR. ILLARDE T. AGGABAO
Bayambang Baptist Church, President

MRS. ELSIE DULAY
Barangay Accounting Officer

SECTION II, MATT DUTIES AND FUNCTIONS:

1. Remind all Punong Barangays, SK Chairpersons and other accountable BSKOs to conduct initial and final inventory, prepare and submit the list of the government properties under their custody;
2. Supervise the BIT and SKIT in the conduct of inventory and turnover of their respective Barangay/SK PFRDs and money Accountabilities;
3. Plan and Schedule the conduct of assessment and checking of Barangay/SK inventory of PFRDs and Money Accountabilities of the component barangays and SKs;
4. Conduct assessment, verification and checking of the actual physical count of PFRDs of the component barangays and SKs as against the accomplished Inventory and Turnover Forms prepared and submitted by BSKOs;

5. Ensure completeness of BPFDRs/SKPFRDs and liquidation of all money accountabilities by the concerned, accountable barangay officials before the conduct of the Turnover Ceremony;
6. Submit to the Municipal Mayor a list, containing the names of accountable BSKOs who failed to turnover Barangay/SK PFRDs and money accountabilities, if any; and
7. Assist the Municipal Mayor in Ensuring the smooth and orderly transition, and the successful conduct of the turnover ceremony by the outgoing Barangay/SK Officials to the newly, elected/re-elected Barangay/SK Officials.

SECTION III. EFFECTIVITY:

This Executive Order shall take effect immediately.

DONE in the Municipality of Bayambang, Pangasinan, this 21st day of September 2023.

HON. MARY CLARE JUDITH PHYLLIS JOSE- QUIAMBAO
Municipal Mayor

