



Republic of the Philippines
Province of Pangasinan
MUNICIPALITY OF BAYAMBANG

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 007
Series of 2022

AN ORDER CREATING THE EXECUTIVE COMMITTEE AND TECHNICAL WORKING GROUP FOR THE ESTABLISHMENT OF THE PROPOSED BAYAMBANG TECHNICAL AND VOCATIONAL (TECH-VOC) COLLEGE, AND DEFINING THE RESPECTIVE POWERS, TASKS AND FUNCTIONS THEREOF

WHEREAS, the Sustainable Development Goals (SDGs) that aim to end poverty and hunger by 2030 emphasizes in its SDG#4, the importance of inclusive and equitable quality education and promotion of lifelong learning opportunities for all. This is designed to achieve the goal of universal primary and secondary education, affordable vocational training and access to higher education;

WHEREAS, Article XIV Section 1 of the 1987 Philippine Constitution enunciated the policy of the state to protect and promote the rights of all citizens to quality education at all levels, and shall take appropriate steps to make such education accessible to all and Section 2 of Article IV states that the state shall establish, maintain and support a complete, adequate, and integrated system of education relevant to the needs of the people and the society;

WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of 1991, authorizes the Local Government Unit, thru the Sangguniang Bayan, to establish and provide for the operation of vocational and technical schools and similar post-secondary institution and fix and collect reasonable tuition fees and other school charges in educational institutions supported by the municipal government, subject to the availability of funds and to existing laws, rules, and regulations. Further, it may establish a scholarship fund for the poor but deserving students in schools located within its jurisdiction or for students residing within the municipality;

WHEREAS, the Municipal Government of Bayambang adhere to the State policy in recognizing the vital role of the youth in nation-building and shall promote and protect their physical, moral, spiritual, intellectual and social well-being. Accordingly, it shall protect and promote the right of its constituents to quality education and shall take steps to make such education accessible to all;

WHEREAS, pursuant to the provisions of Article III Sections 447, (5)(x) of the Local Government Code, local government units (LGUs) may establish and provide for the operation of a vocational and technical school and similar post-secondary institutions subject to availability of funds, and existing laws, rules and regulations;

WHEREAS, it is without doubt that education is a vital toll in emancipating the underprivileged sector or our society from the bondage of poverty, therefore the implementation of any undertaking such as the establishment of Technical-Vocational college will definitely transform deserving students to acquire the desired competitive work knowledge, skills and values which are essential in their progressive living as individuals and members of society;

"Balay ko, Pawilen ko, Aroon ko, tan Tabungan ko"



THE LONGEST BARBEQUE
8.016 KILOMETERS
April 4, 2014
Bayambang, Pangasinan, Philippines



THE TALLEST BAMBOO SCULPTURE (Supported)
50.23M
April 5, 2019
St. Vincent Ferrer Prayer Park
Barangay Bani, Bayambang
Pangasinan, Philippines

OFFICE OF THE MAYOR
Municipal Hall, Roxas St. Zone II,
Bayambang, 2423 Pangasinan
(075) 633-1000 Loc. 100

WHEREAS, "*Rebolusyon Laban sa Kahirapan*" represents the collective long-term vision and aspirations of the Bayambangueños describing the kind of life that people want to live, and how the Municipality will be by year 2028. It emphasizes the vision of well-educated, innovative Bayambangueños who will continuously improve the quality of life in Bayambang;

WHEREAS, Education is the single most important legacy that we can bestow upon our youth. It opens doors for countless opportunities that will lead to their further empowerment, greater success and the realization of their individual aspirations, at present, millions of Filipino youth are still having a hard time finishing their studies due to poverty. Many poor students are struggling to go to school simply because they have no money for allowance, transportation, books and projects and for other miscellaneous expenses;

WHEREAS, the establishment of a technical and vocational college in our municipality is crucial stage in helping young Bayambangueños fulfill their dreams of becoming productive member of our country's welfare through technical or vocational training;

WHEREAS, cognizant of the importance of college education as a strong foundation in arming the youth for community and nation building, the local chief executive proposes the establishment of a Technical-Vocational institution into a well-managed community college henceforth to be known as the "Bayambang Technical-Vocational Community College;

WHEREAS, the creation of a Technical and Vocational College in Bayambang, Pangasinan will provide access and equitable distribution of opportunities for the deprived, disadvantaged, and underserved Bayambangueños to acquire higher education.

NOW THEREFORE, I, CEZAR T. QUIAMBAO, Mayor of the Bayambang, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. CREATION AND COMPOSITION OF THE EXECUTIVE COMMITTEE. There is hereby created an Executive Committee (EXECOM) to be composed of the following:

Chairperson	:	Municipal Mayor
Co-Chairpersons	:	Municipal Vice Mayor SB Chairperson of the Committee on Education DepEd Schools District Supervisor (I and II) CHED Regional Director TESDA Regional Director
Members	:	Chief Executive Assistant Municipal Engineer MPDC Municipal Treasurer Municipal Budget Officer Municipal Accountant General Service Officer Legal Officer BPRAT and PESO Chairperson SB Secretary

SECTION 2. FUNCTIONS OF THE EXECOM. The Executive Committee shall take charge of overseeing the steps to be taken in the establishment of the Bayambang Technical-Vocational College. Specifically, the EXECOM shall:

- 1) Promulgate policies in accordance with the declared state policies on higher education as well as the policies, standards and thrusts of the Commission on Higher Education (CHED) under Republic Act 7722 and other pertinent laws;
- 2) In coordination with the Sangguniang Bayan, provide for the regular support for the development, operation and maintenance of the local college;
- 3) Recommend to the Sangguniang Bayan policies on Bayambang Technical and Vocational education and other related development legislation on effective governance and management of the local college; and
- 4) Provide a permanent site for the construction of school buildings and offices of the Bayambang Tech-Voc College.

SECTION 3. CREATION OF TECHNICAL WORKING GROUP. There is hereby created sub-committees which shall be clustered into the following:

3.1 TECHNICAL/FACILITATING COMMITTEE

Mayor's Office
DepEd Schools District Office
CHED Regional Office I
TESDA Regional Office I
Budget Office
Engineer's Office
Accountant's Office
Treasurer's Office
Planning Office
Legal Office
Sangguniang Bayan — Education Committee Chairperson

SECTION 4. TASKS AND FUNCTIONS. The Sub-Committees Shall have the following tasks and functions:

4.1 Technical/ Facilitating Committee. The committee shall take charge in the performance of major functions particularly on the creation of the ordinance, physical facilities, and budget allocation,

4.1.1 Sangguniang Bayan (SB) Education Committee Chair

- (a) Serve as link between the Municipality Mayor's Office and the Municipal Council;
- (b) Prepare the Municipal Ordinance that shall serve as the charter of the Bayambang Tech-Voc College.

4.1.2 Municipal Treasurer's Office

- (a) Certify the availability of funds of the Local Government as provided by the

- (b) pertinent provision of the Local Government Code of 1991.

4.1.3 Municipal Engineer's Office

- (a) Take charge in the preparation of project development plan;
- (b) Identify a school site with appropriate size and location pursuant to the applicable provisions of the Building Code of the Philippines;
- (c) Prepare and present the blueprint of the architectural design for the buildings and other physical facilities.

4.1.4 Municipal Planning and Development Office

- (a) Coordinate with the Municipal Engineer's Office in the identification of a viable school site with appropriate size and location pursuant to the applicable provisions of the zoning ordinance of the locality;
- (b) Provide demographic, statistical, and geographic data in the identification of school site;
- (c) Coordinate with the Municipal Engineer's Office in the preparation of the project development plan.

4.1.5 Municipal Budget Office

- (a) Prepare the annual budget allocation of the Bayambang Tech-Voc College during its initial implementations;
- (b) Allocate budget for the plantilla positions

4.1.6 Municipal Accountant's Office

- (a) Assist and collaborate with the Municipal Budget Office and the Municipal Treasurer's Office in the funding allocation of the Bayambang Tech-Voc College during the initial preparation of the documentary requirements up to its initial implementation;
- (b) Coordinate with the other committees in the preparation of documents for the disbursement of funds.

4.1.7 Municipal Legal Office

- (a) Prepare the Deed of usufruct or any such appropriate deed or documentation between the Municipal Government of Bayambang and Tech-Voc College on the use of facilities.
- (b) Prepare the legal documents in the acquisition of the school site.
- (c) Prepare the Memorandum of Understanding (MOU) or Memorandum of Agreement (MOA) or any such appropriate government or private agencies between the LGU Bayambang on the temporary use of the facilities of Bayambang Tech-Voc College during its initial operations.
- (d) Prepare the Executive Order creating the committee and the technical working group of the establishment of the proposed Bayambang Tech-Voc College.
- (e) Prepare the letter to the DILG Region I seeking certification interposing no objection on the proposed establishment of the Bayambang Tech-Voc College;

4.1.8 General Service Office

- (a) Develop plan and strategies for the delivery of high quality and cost-effective delivery of supplies, materials and equipment, upkeep, cleanliness of grounds,

facilities and school offices in support of the Bayambang TechVoc College in the accomplishment of its goal

4.1.9 CHED Regional Office – Region I

- (a) Recommend to the EXECOM and sub-committees the acquisition of the infrastructural materials and equipment that comply with the CHED Memorandum Orders (CMO's) pertinent to the program to be offered.
- (b) Provide technical assistance to all the members of the EXECOM and sub-committees.

4.2 SECRETARIAT. There shall be a Secretariat composed of the following Personnel:

- Chairperson : Dr. Rafael L. Saygo
Municipal Tourism Officer,
BPRAT Chairperson, and PESO Chairperson

- Co-Chairpersons : Mr. Joel V. Camacho
Secretary to the Sanggunian
: Ms. Ma-lene S. Torio
OIC-MPDC
: Mrs. Nora R. Zafra
MGDH I (HRMO)
:

- Members : Ms. Patricia Espino
: Mr. Resty Odon
: Mr. Jezreel John Junio
: Mrs. Victoria Malagotnot
: Mr. Arvin Christopher Malagotnot
: Mr. Jonas Santiago
: Mr. Michael Olalia
: Ms. Sheila Marie Gravidez
: Ms. Lady Gwyn Pagsolingan

The secretariat shall perform the following functions;

- a. Conduct a feasibility study that contains the following: need for Technical and Vocational Education institutions in the area, human resource requirements of the industry to determine the proposed program offerings, target clients, availability of qualified administrators, faculty and non-teaching personnel and financial capacity of the LGU to establish and sustain the operation of a Bayambag Tech-Voc College.
- b. Craft the five-year institutional plan including the organizational structure, composition of the governing board and the possible plantilla positions that will be created; and coordinates the same to the offices/agencies concerned'
- c. Craft the vision-mission statement of the Bayambang Tech-Voc College;
- d. Prepare the syllabi of all the programs/courses and ensure that they comply with the minimum standards set by the Commission on Higher Education (CHED)

- e. Produce the manual of operations which shall define and detail the functions of administrative and support services, academic affairs, student services, research and development and community extension services;
- f. Facilitates activities such as but not limited to meetings, consultations and workshops for the preparations of the institutional plan, feasibility study, and project development plan.;
- g. Ensure the completion of pertinent documents relative to the establishment of the Bayambang Tech-Voc College;
- h. Coordinate with the stakeholders both public and private upon recommendation of the EXECOM;
- i. Exercise such other acts incidental to or appropriate and necessary for the attainment of the objectives and purposes of this Order.

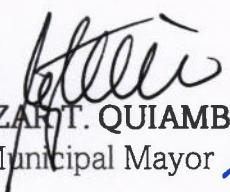
Section 5. BUDGET. There shall be a budget allocated from available and appropriate resources to fund the operations and activities of the committees in view of the creation of the Municipal-Legislated college, including meetings, seminars, trainings, capability-building, and administrative costs, subject to the usual accounting and auditing rules and regulations.

Section 6. SEPARABILITY CLAUSE. If any position, section, or part of this Order shall be declared unconstitutional or invalid, all other parts, section, or provision thereof not affected thereby shall remain in full force and effect.

Section 7. REPEALING CLAUSE. All provisions, memorandum orders, rules and regulations which are inconsistent with any of the provision of this Order are hereby repealed or modified accordingly.

Section 8. EFFECTVITY. This order shall take effect immediately upon approval hereof and shall remain in full force and in effect unless rescinded or until such time the Bayambang Tech-Voc College officially start its initial operations.

Done in the Municipality of Bayambang, this 7TH day of February, 2022.


DR. CEZART. QUIAMBAO
Municipal Mayor *is*

